

**Thank you for choosing Greenhaven Country Club to host your event. We look forward to working with you to make your event successful. We welcome any and all opportunities to be of service to you.**

**Company/Party Name**\_\_\_\_\_ **Event Date**\_\_\_\_\_

**Contact Name**\_\_\_\_\_ **Phone #**\_\_\_\_\_

**Deposit Date**\_\_\_\_\_ **Deposit Amount**\_\_\_\_\_

**Credit Card Number**\_\_\_\_\_ **Expiration Date**\_\_\_\_\_

**Please initial:**

\_\_\_\_\_ *I understand that all cancellations must be made in writing. If given 120 days or less, we are held responsible for half of the estimated cost of our event. If given 30 days or less, we are held responsible for the full estimated cost of our event. Deposits are non-refundable.*

\_\_\_\_\_ *I understand that all prices are subject to change and cannot be guaranteed until 90 days prior to the function date. I also understand that all minimums must be met. From May through October, Fridays have a \$2500 minimum and Saturdays have a \$4500.00 minimum for the main ballroom, based on food and hosted beverage only. From November through April, the minimum for Friday is \$2000, Saturday is \$3500.*

**I have read, understand and agree to all of the policies outlined above, as indicated by my signature below.**

**Client Signature**\_\_\_\_\_ **Date**\_\_\_\_\_